



MOTOR ACCIDENT CLAIM FORM

INSURED			
POLICY NUMBER:			
NAME:			
OCCUPATION:	S		
ADDRESS:			
CONTACT NUMBERS:	(w)		(cell)
	(h)		(fax)
E-MAIL:			

VEHICLE				
Make & Model:			Year:	
Registration No.		Purchase Price:		Purchase Date:
<i>Anti-Theft Devices:</i>				
Make:		Fitted By:		Date:
<i>Details of window markings:</i>				
Number:		Applied by Whom:		
<i>Financing Details:</i>				
Finance Company:	Branch:	Type of Agreement:	Account Number:	Amount:

DAMAGE			
Damage to own vehicle:			
Estimates for repair (attach quotations)			
<i>Repairer's details:</i>			
Name:		Address:	Telephone:
Where can vehicle be inspected:			

DRIVERS DETAILS							
Full Name:				Identity No.			
Address:							
Occupation:				Telephone:			
<i>Driver's Licence details:</i>							
Code:		Place of Issue:		Date of Issue:			
State purpose for which vehicle was being used:							
Was the driver driving with your consent:	Yes	No		Is driver in your employ	Yes	No	
Is driver owner of another vehicle:	Yes	No					
If yes, provide name of Insurer & Policy No.:							
Details of previous accidents:							
Details of any convictions for motoring offences:							
Has licence ever been endorsed:	Yes	No					
Has the driver any physical defects. If yes, specify:							

PASSENGER DETAILS			
Passengers in Insured Vehicle	Name:	Address:	Injury:
For what purposes were they being transported:			Are they employees:

WITNESSES				
Name:	Address:		☎	
Name:	Address:		☎	
Name:	Address:		☎	

OTHER PARTY DETAILS				
Other Vehicles	Registration No.	Make & Model:	Owner Name & Address	Damage Details:
Property other than Vehicles	Name & Address of Owner:		Details of Damage:	
Personal Injuries (other than in insured vehicle)	Name of Injured:	Relation to accident (e.g. passenger, driver)	Details of Injuries:	Name of Hospital:

ACCIDENT DETAILS				
Date of Accident:		Time of Accident:		Place of Accident:
Speed – KPH	Before accident:	KPH	Moment of impact	KPH
Weather conditions:			Visibility:	
Road surface:			Width of road:	
Which vehicle lights were on:			Street lighting	
Was any warning given by you (e.g. hooting):				
Police Details:	Name of Officer recording details:		Police Station:	Police Ref. No.:
Was driver tested for alcohol or drugs:				
Description of Accident				
Sketch or photo of accident (use add page if required)	PLEASE INDICATE CLEARLY POINT OF IMPACT & INDICATE DIRECTION OF TRAVEL BY ARROWS. GIVE DETAILS OF ANY ROAD SIGNS OR WARNING SIGNS IN VICINITY OF SCENE OF ACCIDENT			

LICENCE INSPECTION	
I have inspected the Driver's Licence and it is free of Endorsements/ Endorsed as shown.	Signature:
-Please attach copy of Driver's Licence-	Capacity:

DECLARATION					
I/WE HEREBY DECLARE THE FOREGOING PARTICULARS TO BE TRUE IN EVERY RESPECT AND HEREBY AUTHORISE THE INSURANCE COMPANY TO OBTAIN THE POLICE ACCIDENT REPORT ON MY BEHALF.					
Signature of Driver:				Date:	
Signature of Insured:		Capacity:		Date:	